

Rubric: Giving a Presentation (As You Speak)

KEY TRAITS	4	3	2	1
VOICE	<ul style="list-style-type: none"> • Enunciation is flawless. The presentation demonstrates correct pronunciation and clearly spoken words. • Volume is appropriate for the situation. Increases or decreases in volume reinforce the message. • Feeling, emotion, or passion for the topic supports the message and engages listeners. 	<ul style="list-style-type: none"> • The speaker makes slight errors in enunciation, mispronouncing or mumbling one or two words. • Volume is appropriate to the situation, with some attempts to vary volume for effect. • The student speaks with some evidence of feeling, emotion, and passion. 	<ul style="list-style-type: none"> • The speaker's mumbling and mispronunciation distracts from the presentation. • There is no attempt to vary volume for effect but the speech is consistently audible. • The speaker demonstrates some interest in the topic, but without much feeling, emotion, or passion. 	<ul style="list-style-type: none"> • The speaker has frequent difficulty pronouncing key words and mumbles so that it is hard to make out the words. • The speech is too quiet or too loud. • The student speaks in a monotone without showing any interest.
POISE, GESTURES, AND EYE CONTACT	<ul style="list-style-type: none"> • The speaker demonstrates poise throughout. A strong, relaxed posture and the absence of distracting behaviors help listeners focus on the message. • The speaker engages all listeners with eye contact. • Hand, body, and facial gestures contribute effectively and appropriately to the message. 	<ul style="list-style-type: none"> • The speaker demonstrates good poise most of the time, showing only slight or rarely occurring distracting behaviors with generally good posture and stance. • The speaker makes eye contact with most of the audience. • Hand, body, and facial gestures are generally effective but could be used more to reinforce the message and emphasize key points. 	<ul style="list-style-type: none"> • The speaker exhibits noticeable distracting behaviors that nonetheless do not interfere with the message. • The speaker makes eye contact with some of the listeners. • Despite occasional gestures, most of the speech lacked hand, face, and body movements. 	<ul style="list-style-type: none"> • The speaker is ill at ease; distracting behaviors interfere with listeners' ability to focus on the message. • The speaker makes little or no eye contact, remaining focused on his or her notes. • The presentation contains few or no gestures.
FLUENCY AND PACE	<ul style="list-style-type: none"> • The speaker adjusts pace to add emphasis and increase interest in the topic. • The speaker demonstrates fluency throughout the presentation. 	<ul style="list-style-type: none"> • The speaker makes some attempts to vary pace for effect, with an overall effective pace. • The speaker has minor problems with fluency, making occasional breaks in the flow of the presentation. 	<ul style="list-style-type: none"> • The speaker makes no attempt to vary the pace, but speaks at an appropriate pace. • The speaker has some problems with fluency, making a number of breaks in the flow of the presentation. 	<ul style="list-style-type: none"> • The presentation is too fast or too slow. • The delivery is choppy.